

# HIGH COURT OF BOMBAY AT GOA, PANAJI

No. HCB/GOA/A-1D/P.A./2020/44

Date:16.01.2020

**Ref: Advertisement No. HCB/GOA/A-1D/PA/2019/1017 Dated 21/08/2019**

## **NOTICE OF SHORTHAND AND TYPING TEST**

With reference to the recruitment for the **post of Personal Assistant**, the candidates whose names are listed in the **List of Valid Applications** (Displayed separately on the website of this Establishment) are required to appear for the Shorthand & Typing Test, at this High Court of Bombay at Goa, Lyceum Complex, Altinho, Panaji-Goa as mentioned below:

<b>Date</b>	: 01.02.2020		
<b>Shorthand Test Time</b>	: 2.30 p.m.	<b>Reporting Time</b>	: 2:00 p.m.
<b>Typing Test Time</b>	: Typing test of candidates who pass the Shorthand Test will be conducted immediately after declaration of the Shorthand Test result on the same day.		
<b>Venue</b>	: High Court of Bombay at Goa, Panaji-Goa		

1.	Reporting Time	30 minutes before the Shorthand Test i.e. 2:00 p.m.
2.	Documents to be carried for the Shorthand Test	Any one of these documents i.e. Original Driving License, Aadhar Card or Pan Card.
3.	Hall ticket	The Hall Ticket will be issued to you at the venue before the Shorthand Test.
<b>SHORTHAND TEST</b>		
4.	Duration of dictation of passages	5 minutes
5.	Duration of transcription of the passages	35 minutes
6.	Marks	40 Marks      Passing marks: 20
<b>TYPING TEST</b>		
7.	Duration of typing test	10 minutes
8.	Marks	40 Marks      Passing marks: 20

**Only the candidates who pass the shorthand test will be eligible for typing test.**

Any attempt on the part of the candidate to influence or pressurize the members of the Selection Committee shall forthwith render the candidate debarred from the selection process.

(Sudhiir M. Deshpande)  
**Registrar (Admin.)**